



INJURY PREVENTION

Quick Review of Safety

Procedures for After an Auto Accident

FIRST STEPS

- Move vehicle out of traffic and turn off the engine.
- Do not leave the scene of the accident.
- Ensure that you and others receive needed medical attention.
- Do not admit fault, as additional information may prove otherwise. Avoid making any statements that could be misunderstood, misinterpreted or used against you.
- Contact law enforcement as a best practice to report the accident and file a report.

EXCHANGE INFORMATION

The key information to gather is:

- Name, address and contact details
- Driver's license number(s)
- License plate number(s)
- Auto insurance information

Do not rely on law enforcement to gather this information, but do not hinder first responders in an effort to gather the information.

NOTES

You may leave a note on unoccupied vehicles if the owner cannot be located. The note must include:

- Your name and contact information.
- Brief description of the accident.

Promptly report damage to your employer to begin the claim process.



This document is intended for general purposes only and should not be construed as legal or coverage advice on any specific matter. Developed and provided by Minnesota Counties Intergovernmental Trust.



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